



HOW TO UPLOAD IMMUNIZATION RECORDS

To upload a document, please take the following steps:

1. Log into your Ultracamp account (where you completed your camp application)
2. Access the "Additional Options" menu
3. Select "Document Center"
4. In the Document Center, locate the desired document (Titled Immunization Upload- Under 18yrs old") and click the upload icon to the right of it.
5. Be sure the Immunization Record is saved as a document on your computer/tablet, or if using a phone, be sure to take a clear photo of it to attach/upload.
6. Choose the file from your computer or phone to upload.
7. Click the Upload Document button.

If you have multiple children attending camp, please be sure to upload each participants' Immunization Record individually/separately so that we can save them to the correct account.

Please also remember to upload an updated Seizure Action Plan (that has been signed by a healthcare provider) for participants with epilepsy. You can access the seizure action plan in the Document Center.

If you have any trouble uploading an Immunization Record/document, please feel free to email the document (or a clear photo of the document) to campers@northstarreach.org. Please be sure to include the camper's name and that they are registering for Family Camp and we will upload the form to the appropriate account. You can also call the office with questions at (734) 680-8744 x511.

Looking forward to welcoming you to camp.

Moose



Mooseness is a word we made up to describe the indescribable.
It's that magical feeling you get at North Star Reach. It's not something you can explain, only something you feel.
The laughter echoing through the trees, the calm of the lake at dawn, the joy of simply belonging.
That's Mooseness.